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7 JUL 1986

MEMORANDUM FOR: Chairman, Language Task Force

VIA: Director of Personnel
Deputy Director of Personnel for
Policy, Analysis, and Evaluation

FROM:
Acting Chief, Position Management
and Compensation Division

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SUBJECT: PMCD Review of Agency Language Specialist Positions

REFERENCE: Memo for EO/DDA fm DD/PA&E dtd 10 Jan 86, Subj: Language
Specialists and the Language Incentive Program

1. By the referent memorandum, the Position Management and Compensation Division (PMCD) was tasked with undertaking a review of the language specialist positions in the Production Group of the Foreign Broadcast Information Service (FBIS) and the Language School positions in the Office of Training and Education (OTE). Subsequent to this memorandum, PMCD also agreed to review language specialist positions in the Directorate of Operations (DO). The position reviews were undertaken by representatives from the DA, DC, and DS&T Branches of PMCD. Members from each of the branches shared information and reviewed each of the types of language specialist positions to assure that there was an understanding of the variety of ways the Agency uses language specialists, and that there was consistency in establishing the grades of the positions. These reviews have now been completed, and we believe that from the standpoint of position classification and Agency position equity our language specialist positions are now properly graded both in relationship to each other and in relationship to other Agency occupations.

2. As a result of the PMCD review, there has been a significant upgrade of the positions in the Language School to bring them in line with other language specialist and instructor positions in the Agency.

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